

Appendix B

Kits for New Employees and New Members

Sample Welcome Kit for New Employees

- Information about AFSCME
- Local newsletter
- Council newsletter
- Letter from local president
- History of the local
- Information on negotiated benefits
- Membership card

Sample Kit for New Members

- Welcome letter from local president
- Contract or work rules
- International constitution
- Local constitution
- Local newsletter
- List of local officers and stewards
- PEOPLE information
- Information on “member only” benefits
- EAP (Employee Assistance Program) information
- AFSCME buttons and bumper stickers